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All Members

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Date 2nd November 2020

Dear Member

Scrutiny Committee – 9th November 2020

I am now able to enclose, for consideration at the next meeting of the **Scrutiny Committee**, the following reports that were unavailable when the agenda was printed.

To add to your agenda for the meeting on 9th November 2020

11 **FORWARD PLAN** (*Pages 3 - 14*)

Yours sincerely

Sally Gabriel
Member Services Manager

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MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

November 2020

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Refuse Waste Options To consider a report with regard to waste options	Environment Policy Development Group	3 Nov 2020	Darren Beer, Operations Manager	Cabinet Member for the Environment (Councillor Colin Slade)	Open
	Cabinet	3 Dec 2020			
Utilising Community Payback Service Users in Mid Devon.	Environment Policy Development Group	3 Nov 2020	Darren Beer, Operations Manager	Cabinet Member for the Environment (Councillor Colin Slade)	Open
	Cabinet	3 Dec 2020			
Community Housing Fund Project Group Report To consider a report with regard to a new policy.	Homes Policy Development Group	10 Nov 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
	Cabinet	3 Dec 2020			
Use of CCTV Policy and Guidance To receive and approve the Use of CCTV Policy and	Community Policy Development Group	17 Nov 2020	Andrew Busby, Group Manager for Corporate Property and Commercial	Cabinet Member for Community Well Being (Councillor	Open

Page 9

Agenda Item 11

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Guidance	Cabinet Council	7 Jan 2021 24 Feb 2021	Assets Tel: 01884 234948	Dennis Knowles)	
Regulation of Investigatory Powers To receive the annual update of Regulation of Investigatory Powers	Community Policy Development Group Scrutiny Committee Cabinet	17 Nov 2020 14 Dec 2020 7 Jan 2021	Kathryn Tebbey, Head of Legal (Monitoring Officer)	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Medium Term Financial Plan To consider the Medium Term Financial Plan	Cabinet	3 Dec 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Crediton NHS Hub Phase 2 To consider a funding request.	Cabinet	3 Dec 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Executive Finance Director and Non Executive Director - 3 Rivers Developments Ltd	Cabinet	3 Dec 2020	Nick Sanderson, Acting Managing Director of 3 Rivers Developments Ltd	Cabinet Member for Housing and Property Services (Councillor Bob	Part exempt

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
To consider the appointments for an Executive Finance Director and a Non Executive Director for 3 Rivers Developments Ltd.			Tel: 01884 234960	Evans)	
Land at Post Hill, to consider development options To consider the options for the land at Post Hill Tiverton.	Cabinet	3 Dec 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
Schedule of Meetings 2021-22 To consider the schedule of meetings for 2021/22	Cabinet Council	3 Dec 2020 6 Jan 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
Community Infrastructure Levy To consider a report on the Community Infrastructure Levy in Mid Devon	Cabinet	3 Dec 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Infrastructure Funding Statement To consider the Infrastructure Funding Statement prior to publication by 31 December 2020	Cabinet	3 Dec 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Strategic Planning To consider the approach to strategic planning matters	Cabinet Council	3 Dec 2020 6 Jan 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Single Equalities Policy and Equality Objectives To receive the Annual review of the Single Equalities Policy and Equality Objective	Community Policy Development Group Cabinet	8 Dec 2020 7 Jan 2021	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Corporate Recovery Policy To receive the Corporate Recovery Policy from the Group Manager for Revenues and Benefits	Community Policy Development Group Cabinet	8 Dec 2020 7 Jan 2021	Dean Emery, Group Manager for Revenues and Benefits	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Tiverton Town Centre Masterplan To consider a draft masterplan for public consultation	Cabinet	7 Jan 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Cullompton Railway Station To provide a project update and next steps	Cabinet	7 Jan 2021	Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Asbestos Surveying and Licensed Removal 2021 - 2024 To consider the outcome of the tender process	Cabinet	7 Jan 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Asbestos Surveying and Unlicensed Removal 2021-2024 To consider the outcome of the tender process	Cabinet	7 Jan 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Beech Road, Tiverton - Design and Build Tender To consider the award of the tender	Cabinet	7 Jan 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Part exempt
Bereavement Services Fees & Charges To receive the annual review of Bereavement Services Fees & Charges from the Group Manager for Corporate Property and Commercial Assets	Environment Policy Development Group Cabinet	12 Jan 2021 4 Feb 2021	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for the Environment (Councillor Colin Slade)	Open
Draft Interim Devon Carbon Plan Group to discuss and review the draft plan with a view to recommend to Cabinet any minor amendments on behalf of the Council.	Environment Policy Development Group Cabinet	12 Jan 2021 4 Feb 2021	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Climate Change (Councillor Elizabeth Wainwright)	Open
Economic Development Strategy To consider a revised strategies	Economy Policy Development Group Cabinet	14 Jan 2021 4 Feb 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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Grass Verges on HRA land Working Group report	Homes Policy Development Group Cabinet	19 Jan 2021 4 Feb 2021	Claire Fry, Group Manager for Housing Services Tel: 01884 234920	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
HRA Medium Term Financial Plan To consider a MTFP for the HRA.	Homes Policy Development Group Cabinet	19 Jan 2021 4 Feb 2021	J P McLachlan, Principal Accountant	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Air Quality Action Plan To receive the 4 yearly review of the Air Quality Action Plan from the Group Manager for Public Health and Regulatory Services	Community Policy Development Group Cabinet	26 Jan 2021 4 Mar 2021	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Corporate Health and Safety Policy To receive the annual review of the Corporate Health & Safety Policy from the Director of Corporate Affairs and Business Transformation	Community Policy Development Group Cabinet	26 Jan 2021 4 Mar 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Community Engagement Strategy (Including Action Plan)	Community Policy Development		Lisa Lewis, Group Manager for Business	Cabinet Member for Community Well Being	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
To receive the 2 yearly review of the Community Engagement Strategy and Action Plan	Group Cabinet	26 Jan 2021 4 Feb 2021	Transformation and Customer Engagement Tel: 01884 234981	(Councillor Dennis Knowles)	
Grant payments to external organisations (the strategic grants review process) To receive the 4 yearly review of Grant Payments to external organisations from the Group Manager for Growth, Economy & Delivery	Community Policy Development Group Cabinet	26 Jan 2021 4 Feb 2021	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Corporate Anti Social Behaviour Policy To receive the 3 yearly review of the Corporate Anti Social Behaviour Policy	Community Policy Development Group Cabinet	26 Jan 2021 4 Feb 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Town and Parish Charter To receive the 3 yearly review of the Town and Parish Charter	Community Policy Development Group Cabinet	26 Jan 2021 4 Feb 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

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Budget To receive proposals for the General Fund and Housing Revenue Account for 2021/22	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Cullompton Town Centre Masterplan To consider a report with regard to the stage 2 public consultation.	Cabinet	4 Feb 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Capital Programme To seek approval of the 2021/22 Capital Programme and to note the draft 2022/23, 2023/24 and 2024/25 programmes	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Review of Mid Devon Local Plan To consider issues and options for the next review of the Local Plan in Mid Devon	Cabinet	4 Feb 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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Local Development Scheme To update the Local Development Scheme	Cabinet	4 Feb 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Capital Strategy To request agreement of the proposed Capital Strategy for 2021/22.	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Treasury Management Strategy and Annual Investment Strategy To seek agreement of the proposed Treasury Management Strategy and Annual Investment Strategy for 2021/22.	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Policy Framework To consider the Policy Framework	Cabinet Council	4 Feb 2021 24 Feb 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
The Establishment Report of the Group Manager for Human Resources informing Members of the overall structure of the Council showing the management and deployment of officers.	Cabinet Council	4 Feb 2021 24 Feb 2021	Matthew Page, Group Manager for Human Resources	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Pay Policy To consider a report relating to senior pay in particular the role of the Chief Executive, Directors and other senior officers.	Cabinet Council	4 Feb 2021 24 Feb 2021	Matthew Page, Group Manager for Human Resources	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
3 Rivers Development Limited - Business Plan To consider the Business Plan	Cabinet	4 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Part exempt
Tree Policy 5 yearly review	Environment Policy Development Group Cabinet	 9 Mar 2021 8 Apr 2021	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

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Housing Revenue Account Asset Management Strategy To receive a report providing a review of the Housing Revenue Account Asset Management Strategy.	Homes Policy Development Group Cabinet	16 Mar 2021 8 Apr 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Debt Collection Policy (recommendation from the Audit Committee to the Cabinet)	Audit Committee Cabinet	23 Mar 2021 8 Apr 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Outturn report 2020/21 To receive the outturn for the financial year 2020/21	Cabinet	Not before 10th Jun 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open